

STONEGATE ESTATES HOMEOWNERS' ASSOCIATION
BOARD MEETING AGENDA
November 18, 2023

1. Meeting Called to Order: by Vice President Terran LaMonda at 10:36 and included the Secretary (Tracy Kindle), the Treasurer (Eton Neblett), and the Member at Large (Jibran Ahmed). A quorum was established, and the meeting proceeded.

2. Old Business:
 - Landscaping Grounds Maintenance Contract
 - The Board members had an in-depth discussion on the four annual landscaping contract proposals and one additional proposal to cut back the trees/branches that are overgrowing on the community fence.
 - The M&I landscaping proposal was \$10,234.
 - The Denison landscaping proposal was \$11,502.
 - The GreenTouch landscaping contract was 12,169.
 - The Chapel Valley landscape company's proposal was \$18,960.
 - The Secretary made a motion to accept the proposal of \$12,034.00 from M&I Landscaping for the annual contract, which includes the proposal to cut the trees and branches from the community fence. The Member at Large seconded the motion, and it was carried by the Vice President.

3. New Business:
 - Meeting Invites and Recordings
 - The Secretary raised the question about the Management company recording the community meeting and providing the minutes and should the Secretary send the invitation for Board meetings. Secretary will reach out to Management company on clarity of recording and posting annual meeting minutes. The Secretary also said that if the Board must create minutes from community meeting, each speaker will have to provide their input for the meeting minutes, since Secretary did not take notes and Management company did not record meeting. It was also noted

that the 2022 Community meeting minutes were not approved until the 2023 Community meeting.

- There was also discussion about who on the Board will send the meeting agenda and invite. The President and Vice President both sent invites based on the meeting. The recommendation in the future is to have the invitation sent by the Board member who has the capability to record and have transcripts of the meetings. The summation is that if the agenda goes out, anyone can send out the meeting invite as long as everyone gets the information.
4. Adjournment: The Secretary made a motion to adjourn the meeting and the Member at Large seconded the motion, which the Vice President carried. The Vice President adjourned the at meeting 11:02am.